

Meeting Minutes
Flagg Mineral Foundation
2018 Flagg Show Planning Meeting
December 6, 2017

Attendees (18)

Officers: Phil Richardson, Bill Yedowitz, Lavone Archer, Genie Howell, Mike Williams

Other Trustees: Chris Whitney-Smith, Doug Duffy, Joseph Philpott, Dawn Boushelle, Dana Slaughter, Les Presmyk, Chuck Kominski, Doug Lindsay.

Members and Guests: Shirley Cote, Don Boushelle, Lee Lindsay, Kelli Wakefield, Catie Carter.

Meeting was called to order at 6:35 PM by Chairman Phil Richardson at Manuel's Mexican Restaurant, 2350 East Southern Avenue, Tempe, AZ.

I. GENERAL REPORT/STATUS

There was a discussion regarding the Arizona Corporation Commission and IRS renewals as well as the Flagg Vanguard account. Phil announced that Mr. Paul Harter has agreed to be the FMF statutory agent and the statutory address will be his office address. Phil discussed the current insurance coverage for board members and trustees as well as coverage for the FMF show. Phil requested that Paul write an additional indemnity clause to be included in the FMF incorporation papers.

II. 2018 FLAGG SHOW PLANNING TASKS

1. MCC Contract - Phil confirmed he had contacted Angela Cissell, MCC Facilities Coordinator, to execute the MCC-FMF show contract and Genie confirmed that she had posted a check to MCC.
2. Permits – Phil has contacted Nikki Glover for the Mesa City permit and Rebecca Ascher for the Maricopa County Special Event Permit (required for food vendors). The required paperwork for both permits has been or will be submitted.
3. Insurance – Phil confirmed that liability coverage for the show and for FMF officers was in place with Horizon Insurance Group, Inc. (Holly Mihalek).
4. Portable Restrooms – Phil contacted Beth Palmer at A Company, Inc to arrange the restroom delivery and maintenance. A contract was executed and Phil confirmed that pricing would remain the same through the 2019 Flagg show.
5. Security – Phil had not yet heard back from Pro Em Security (Elizabeth Valis). Bill will call Pro Em if required.

6. Parking Lot Setup – Lavone will once again be in charge of lot setup and the volunteer crew. There was a discussion about additional volunteers and the club and museum spaces. Confirmed clubs and museums include MSA, Cave Creek, Apache Junction, PGMS, Superstition, Gila Gem, West Valley, Venture Out, SW Rockhounds, Roadrunners, Gold Prospectors of AZ and Queen Valley per Lavone.

The children's activities area will remain in the MCC Geology Club area.

The micromount area will be adjacent to the MSA booth. Bill has new signage for the micromount area including a new A-frame with graphics designed by Don. There was a discussion of other signage that will be in place. Chris confirmed that the MSA would help with manning the micromount area.

Les will have an area for geode cracking and will be located next to the display tent. He is in contact with Empire Machinery (large mining equipment) and stated they would require a customer tie in to attend. Les contacted Pam Wilkenson (AZ Mining Assn/Boy Scouts) and Empire may attend in 2019 with a Boy Scout workshop. They will not attend in 2018.

Joey stated that he had not heard back from the Small Antique Engine Assn. but would try to contact them once more.

7. Dealers – Lavone confirmed that there are currently 103 dealers registered for 2018. Joey stated that there were ~70 dealers registered for the 2017 show in early December and that there were 103 total registered in 2017 so it appears that dealer participation has increased for 2018.

8. Food Vendors – Bill has purchased four 6' folding tables and will borrow 30+ chairs for the food court. Volunteers will police the food court to provide trash cleanup. Food vendors will include Tom's Barbeque, Cool Twists Ice Cream, Poor Joe Coffee, Alaskas Original Lemonade, Krazy Taters, The Pastrami Guy and two Atzin food carts. Lavone has vendor contracts with contact information for each vendor and that info will be provided for permitting.

9. RV – Both the Cruise America RV and golf cart have been reserved. The cart will be delivered on Wednesday with a Monday pickup.

10. FMF Sales – Bill will once again be in charge of FMF sales/volunteers.

11. FMF Food – Phil is in charge of food for volunteers and has provided a tentative menu for each day. People bringing food (Bob Jones, Tony Occhiuzzi, etc) will be reimbursed to cover expenses.

12. MCC Security – Not yet confirmed. Phil will reach out to Jack McClaren, Public Safety Police Sergeant at MCC. Bill will follow up, if required, to confirm show dates/times and golf cart parking.

13. Trash – The SRP cardboard trash containers in storage have been disposed of. MCC is anticipated to provide trash containers. Dawn will follow up with Angela at MCC to confirm that trash cans will be provided.

14. Trash Collection – John Mooney – Not discussed.

15. Posters – The 2018 poster with Grand Reef Mine theme was designed by Don and 600 posters have been printed. Lavone provided posters for distribution to attendees.

16. MCC Geology Club – Kelli will be in charge of the area/fossil dig and will secure student volunteers. Bill confirmed that there was sufficient FMF fossil inventory for the dig. Bill is planning on redesigning/building a new fossil dig box for the show.

17. Exhibits – Chris expects four juniors will submit competitive displays. Phil suggested providing \$25 in Flagg bucks to those juniors who plan to have exhibits at the show. The Flagg bucks will be distributed at the MSA Christmas party.

A **motion** was made (Les) to approve up to \$150 in Flagg bucks be distributed to junior exhibitors at the 2018 Flagg show. The **motion** was seconded by Bill and passed by vote.

Other exhibits will include Grand Reef cases by both Michael Shannon and Sons and a collector group led by Don and Joey. Phil intends to reach out to Jeff Langland to provide a fossil case and will fill in with additional exhibits once the number of displays is known. After trials and some discussion, the cases will not be lighted.

18. Supplies – Bill will provide paper products, either purchased or in storage, trash bags and soft drinks. Dana agreed to provide gas for the ATM and ice. Microscopes will be provided by Nathan, Doug and Dana. Phil will confirm the number of microscopes with Nathan.

19. Signs – All required banners and signs are in place. Joey is preparing new end cap stands as part of the vendor maps/directory.

20. Rentals – Bill has reserved the U-Haul moving van and will provide pick up and return. Bill will bring the white board from storage for the vendor map.

21. ATM - Phil stated the ATM was confirmed.

22. Advertising/Publicity – Dana provided an update on his advertising efforts – he requested photos for Mindat advertising and it was suggested that they be selected from those currently on the website. There was discussion regarding live Facebook feeds and blogging. Dawn and Joey have reached out ABC 15, CBS 5, the Phoenix New Times and the Mesa City events calendar. Dana discussed the local publications he has been in contact with. Kelli has contacted MCC about the possibility of them promoting the show via a social media blast.

23. General Membership Meeting – Kelli agreed to secure two meeting rooms in the MCC physical sciences building for the Thursday night pre-show meeting. The Gilbert Flores and Dr. Herbert Silvey collections will be offered in part at the pre-show sale on Thursday night.

24. Lot Sweeper – Chuck will coordinate the post-show street sweeper.

25. Open Discussion

- A. Phil and Lavone will review show costs vs. dealer revenue to assess potential increases in show fees and to ensure that Flagg mineral sale revenues will continue to allow the FMF to support other clubs/organizations via donations.
- B. Catie was offered the opportunity to provide information on the current efforts of the AMMNRE. Catie will contact Phil if an AMMNRE exhibit is desired.
- C. The theme of the 2019 show will be determined at the general membership meeting on 4 Jan.
- D. Flagg shirts/attire were offered to those in attendance. Those interested should e-mail Bill with specific orders.

A **motion** was made to close the meeting (Chuck). The **motion** was seconded by Don and the meeting was adjourned at 7:44 PM.

Mike Williams, Secretary